



S.R.R. & C.V.R. GOVT. DEGREE COLLEGE

(Autonomous)

NAAC accredited with 'B+' Grade

Machavaram, VIJAYAWADA - 520 004. Krishna District.

Cell : 94922 34488 Ph : 0866-2430060, Fax : 0866-2441092, www.srrcvr.org, srrandcvr@gmail.com



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 03/06/2019

The IQAC Committee met in the Principal's Chamber on 03/06/2019 at 3.00 pm with the Principal, Dr. Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Minute 1: *Discussion on progress of I year admissions.*

Resolution 1: it is resolved unanimously to improve the admissions and introduce more market oriented courses;

Minute 2: *Discussion on commencement of class work for III and V semester and time table preparation.*

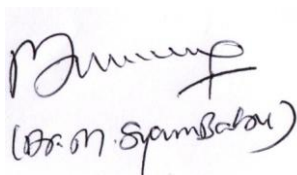
Resolution 2: it is resolved unanimously to start class work for III and V semester students and academic coordination is instructed to prepare the time table within 4 days time;

Minute 3: *Discussion on conduct of certificate courses like Python coding languages and other activities.*

Resolution 3: it is resolved unanimously to commence certificate course on Python Coding Languages from second week of June, 2019 and follow the best practices like No-Vehcal day and no Plastic use and Green Campus for AY 2019-20;

Minute 4: *Discussion on conducting Board of Studies meeting for upgradation of III and IV semester syllabuses of various courses.*

Resolution 3: it is resolved unanimously to give free hand to all incharges of all departments to conduct BoS meetings and enrich the syllabi of various UG programmes with consulting Krishna University, Machilipatnam authorities;


(Dr. M. Sambasani)

IQAC- Coordinator


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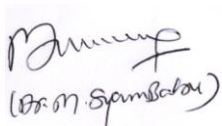
The members of the IQAC team met on 09/07/2019 at 2.30 PM at Principal chamber with Dr.Velaga Joshi, Principal in the chair to discuss and take appropriate resolutions on the said agenda points. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

AGENDA Points:

1. Utilizing the services of guest faculty;
2. Constitution of various college level committees;
3. Biometric attendance - Uploading first year students' data;
4. Updating the college website;
5. Convene meeting with class representatives;
6. Starting of certificate courses
7. Arrangement of invited talks, guest lectures and seminars,

RESOLUTIONS:

1. It is resolved to continue the services of guest faculty who have got satisfactory results during AY 2018-19 and to engage new guest faculty if it is necessary in the needy departments so that the class work is not affected.
2. It is resolved to constitute various college level committees for smooth running of the College.
3. It is resolved to upload the first year students data for Biometric Attendance as early as possible.
4. It is resolved to update the college website and provide logins individually to the newly joined faculty to facilitate the uploading of relevant data in scheduled time.
5. It is resolved to request the student union to convene a meeting with the class representatives to upgrade the available facilities and student support services in the college.
6. It is resolved to request all departments to continue the Certificate courses which are approved in Academic council meeting held on 02/07/2019 in vogue as per their convenience for the academic year 2019-20.
7. It is resolved to arrange at least one guest lecture/ invited talk per semester by each department and also if possible arrange a National level seminar.


(Dr. M. Srinivas)

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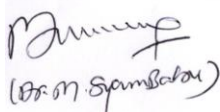
The members of the IQAC team met on 17/08/2019 at 4.30 PM at Principal chamber with Dr.Velaga Joshi, Principal in the chair to discuss and take appropriate resolutions on the said agenda points. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

AGENDA Points:

1. Convene meetings with parents;
2. Conduct of health check up and blood grouping to the students;
3. Provision of self defense techniques to girl students;
4. Encouragement of faculty members for research publications;
5. Encouragement faculty members applying MRPs;
6. Initiation for College MOOCs- Moodle site;
7. Research methodology to PG students;
8. Motivation to students for participating in various competitions; and
9. Encouraging the students and staff for admission into on swayam courses.

RESOLUTIONS:

1. It is resolved to convene meetings with parents to get feedback on college maintenance and on academic matters.
2. It is resolved to conduct general health checkup to the students, Also it is resolved to conduct blood grouping test and make a Blood Grouping information which is shared to need patients for donating blood.
3. It is resolved to council the girl students about self protection. In addition to that it is resolved to organize classes on Karate by inviting a master to the girl students.
4. It is resolved to encourage the staff members for their research papers publications in UGC approved journals and to present papers at National and international seminars and conferences.
5. It is resolved to encourage the staff for applying to minor research projects and major research projects.
6. It is resolved to start MooCs Moodle site for offering foundation courses to reach all students.
7. To inculcate the research attitude among the PG students it is resolved to conduct two classes per week on Research Methodology.
8. It is resolved to motivate the students for participating in the competitions conducted with in the college and in other colleges.
9. It is resolved to encourage the students and staff to register for online courses (Swayam) and monitor the successful completion of the registered courses.


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The members of the IQAC met on 24/01/2020 at 3.00 PM at Principal chamber with the Principal Dr.Velaga Joshi garu, in the chair to discuss and take appropriate resolutions on the said agenda points. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

AGENDA Points:

1. Arrangement of invited talks, guest lectures and seminars;
2. Conduct of one day workshop on "Accreditation of Institution by NAAC in Virtual Era";
3. JKC training and placements;
4. Utilizing MOODLE platform for curriculum designing, teaching and evaluation;
5. Review of preparation of E-Learning kit in Zoology and computer Science and the project works progression;
6. Review of I semester Results.
7. Preparation and updation of all academic records for Academic audit which will be conducted by officials appointed by Commissioner Collegiate Education, AP.
8. Conduct of Board of studies meeting to review and enrich syllabi for V semester of UG Courses.
9. Preparation of various records for conducting Governing Body Meeting for Academic years 2017-18 & 2019-19.

RESOLUTIONS:

1. It is resolved to request the in-charges of the departments to organize some more invited talks, guest lectures and Seminars to motivate the students.
2. It is resolved to conduct one day workshop on "Accreditation of Institution by NAAC in Virtual Era" to the faculty members on 28th January, 2020 by inviting eminent resource persons. Dr.M.Syam Babu, lecturer in Commerce is appointed as organizing secretary for this workshop.
3. It is resolved to motivate the final year students to face the campus selections which are conducting in our college as well as in other institutions.
4. As nine faculty members attended the training programme on OER content development, it is resolved to put more efforts for utilizing the MOOCS- MOODLE platform for curriculum design, teaching and evaluation.
5. It is resolved to speed up complete the preparation of E-Learning kit in Zoology and computer Science subjects which were financed by UGC-Autonomous funds. It is also resolved to review the progression of project works assigned to the final year students. For that taken information from department in-charges about the number of batches formed, particulars of staff guiding the projects and the nature of projects the students chosen.



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

6. It is resolved to appreciate the faculty members whose pass percentage of above 90 % among first semester students in various UG programmes.
7. It is resolved to update all academic records for Academic audit purpose by all departments. Academic Audit may be scheduled in the Month of February by Commissioner Collegiate Education, AP.
8. It is resolved to conduct of Board of studies meetings by all departments for review and enrich syllabi for V semester of UG Courses which must be suitable for development of Skill enrichment and market job oriented syllabi.
9. It is resolved to conduct Governing Body Meeting for Academic years 2018-19 & 2019-20 with the permission of Commissioner Collegiate Education, AP in coming month. For files management, it is resolved to appoint Smt. A. Roselind, Lecturer in English, Dr.R.Kameswari, Lecturer in Physics, Dr.M.Syam Babu, Lecturer in Commerce as committee members.


(Dr. M. Symbabai)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 15/02/2020

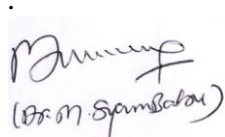
The members of the IQAC met on 15/02/2020 at 11.30 AM at Principal chamber with the Principal Dr.Velaga Joshi garu, in the chair to discuss the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Conduct of gender equity promotion programmes;
2. Conduct of National Science Day, Academic festival, College Annual Day, Inter University Sports meet, and Women's day;
3. Review of Internal Continuous Evaluation of students in all even semesters;
4. Any other points with the permission of the chair.

RESOLUTIONS:

1. As there are more than 45% of girl students in the college. It is necessary to conduct some programmes like Health & Hygiene, legal awareness. safety measures, importance of girls education etc. So it is resolved to organize more number of gender equity promotion programmes to girl students.
2. Due to the commencement of practical examinations from 28/02/2020, as per the Science Association resolutions it is resolved to celebrate National Science Day on 23-2-2020 instead of 28-2-20.
It is resolved to conduct academic festival on 07/03/2020.
It is resolved to conduct Inter University Sports meet with collaboration Krishna University.
It is resolved to conduct cultural competitions among faculty members and students in view of College Annual Day and Rs.28,000 was allocated for the sports and cultural competitions.
It is resolved to conduct Internal Women's Day on 8th March, 2020.
3. It is resolved to complete the Internal Continuous Evaluation of students in all even semesters by the first week of March, 2020.


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 16/03/2020

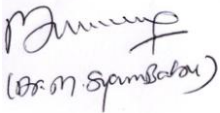
The IQAC team meeting was held under the chairmanship Dr.Velaga Joshi, principal on 16/03/2020 at 2.30 P M at Principal chamber to discuss on the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Announcement of Lockdown from March 18th, 2020 due to reporting of First Covid- 19 case in Vijayawada.
2. Postponement of Semester End Examinations which are scheduled in the Month of April, 2020.

RESOLUTIONS:

1. It is resolved to announcement of Holidays (Lockdown) from 18/03/2020 due to reporting of First Covid- 19 case in Vijayawada.
2. It is also unanimously resolved to postpone Semester End Examinations due to lockdown.


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 04/05/2020

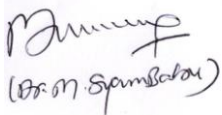
The IQAC team meeting was held under the chairmanship Dr.Velaga Joshi, principal on 04/05/2020 at 11.00 A.M through Zoom online meeting to discuss on the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Discussion on Online apps which is media to reach students in this Covid- 19 period.
2. Mode of conduct online teaching to complete the VI Semester IV semester and II Semester.
3. To conduct webinar by IQAC on Survival Strategies for Banking, Education, Pharma and Retail Sectors.
4. To conduct webinars by other departments.

RESOLUTIONS:

1. It is resolved to complete procurement of G- Suite account Google for online teaching and purchase of Zoom app for conduct of Webinars.
2. It is resolved to conduct online teaching classes for all semester for UG and PG students through Google meet in G- Suite and report in Google work sheet for monitoring by the head of the Institution.
3. It is resolved to give acceptance for webinar on Survival Strategies for Banking, Education, Pharma and Retail Sectors in coming week days.
4. It is also resolved to encourage other department for conducting webinars in coming months.


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 14/07/2020

The IQAC team meeting was held under the chairmanship Dr. Illa Ravi, Principal on 14/07/2020 at 11.30 A M at Principal chamber to discuss the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Review the conduct of End semester Examinations for all even semester for AY 2019-20;
2. To review the status of online classes;
2. Evaluation of Annual Self Appraisal Reports of faculty members;
3. Preparation of IQAC Action Plan for the academic year 2020-21;
4. Preparation of Syllabus for new courses to be introduced during AY 2020-21;
5. Any other points with the permission of the chair.

RESOLUTIONS:

1. Resolved to conduct end semester examinations for even semester for AY 2019-20 for the second week of August, 2020.
2. As per the instructions of the Commissioner of Collegiate Education, AP it is resolved to validate through online the self evaluated grade submitted by all lecturers based on the documentary evidences and by strictly following the conditions given in ASAR format.
3. It is resolved to announce the last working day for the AY 2019-20 is 30th September, 2020 and follow the covid- 19 protocol.
4. It is resolved to accept the CCE orders to offer new courses and windup courses from-AY 2020-21

The New courses for the AY 2020-21

S.No	Name of Programme	Programme Code	Programme Specialization	Intake Capacity	Remarks
1	B.A.	108	Psychology (Honors)	30	New course
2	B.Com Honors	204	Finance & Accounting	30	New course



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3	B.Voc. Degree	205	Logistics Management	30	New course
4	B.Sc.	307	Computer Science , Statistics, Data Science	30	New course
5	B.Sc	308	Mathematics, Economics, Statistics	30	New course
6	B.Sc	309	Food Technology, Microbiology, Biochemistry	30	New course
7	B.Voc. Degree	315	Aquaculture Technology	30	New course
8	M.A.	1504	Counseling Psychology	30	New course

The windup courses from-AY 2020-21

S.No	Name of Programme	Programme Code	Programme Specialization	Intake Capacity
1	B.A.	104	History, Economics, Tourism & Travelism	30
2	B.A.	107	Anthropology, Public Policy, Economics	40
3	B.Com		Taxation	20
4	B.Sc.	305	Mathematics, Physics, Multimedia	60
5	B.Sc.	314	Aqua culture, Zoology, Chemistry (Embedded course)	30
6	M.A.	1503	Psychology	40
7	M.Sc.	1601	Mathematics	30
8	M.Sc.	1604	Physics	30
9	M.Sc.	1605	Botany	30

(Dr. M. Sambakar)

IQAC- Coordinator

(Dr. M. Sambakar)
22/6/20
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